



BILL RICHARDSON
GOVERNOR

State of New Mexico
ENVIRONMENT DEPARTMENT

Surface Water Quality Bureau
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www.nmenv.state.nm.us/swqb/FOT/index.html



RON CURRY
SECRETARY

Dear Owner/Operator:

The New Mexico Environment Department Surface Water Quality Bureau Utility Operator Certification Program (Department) is charged with the responsibility of maintaining current records on water and wastewater utility operators in order to determine compliance with the Utility Operator Certification Regulations, which are found in the New Mexico Administrative Code at 20 NMAC 7.4.

In part, the regulations at 20.7.4.20 A. specify that after November 17, 2006 each owner of a public water supply system (PWS) or public wastewater facility shall employ a certified operator(s).

Additionally, at 20.7.4.20 C. the regulations require that the name(s) of the certified operator(s) employed by the facility must be on file at all times with the Department. If the certified operator is replaced, the replacement must be certified at the same level or higher. The owner must notify the Department within ten days of the replacement.

Be sure to list all persons in your employment who are responsible for the operation of your water or wastewater system(s). The information you supply, and routine facility inspections conducted by the Department, will be used to evaluate compliance with the Utility Operator Certification Regulations. The Utility Operator Certification Act, 61-33-1 through 61-33-10 NMSA 1978 grants enforcement authority to the New Mexico Environment Department.

Sincerely,

Mike Coffman,
NM Operator Certification Officer

INSTRUCTIONS



Print and then complete the Utility Operator Certification Compliance Survey forms and return them to the Utility Operator Certification Program at the following address:

**NMED/SWQB/UOCP
PO Box 5469
SANTA FE, NM 87502**



Alternatively, you can download the forms directly to your computer from our website, complete them and then e-mail them back to us at either of the addresses listed below:

Dennis.Quintana@state.nm.us; or
Mike.Coffman@state.nm.us.

You will need Adobe® Acrobat® Reader® to view many of the online forms. If you do not already have the Acrobat® Reader® on your computer you can download a free copy of the software from the internet at www.adobe.com/products/acrobat/readstep2.html. If you do not have a computer or internet connection, most public libraries will let you use a computer and will assist you in accessing our website.

Use our direct web address www.nmenv.state.nm.us/swqgb/FOT/index.html to access the Utility Operator Certification Program's webpage. This site has lots of useful program information about the certification process including our annual statewide examination schedule, several study guides, access to free online training, and many important application forms. The Small Operator Training site (Montana) is approved for fourteen (14) training credits. There are also links to the New Mexico Water & Wastewater Association (NMWWA) and the New Mexico Rural Water Association (NMRWA).



If you have any questions, please feel free to call Dennis Quintana at **(505) 827-0154** or Mike Coffman at **(505) 222-9575** or write to us at the address listed above.