

Four Corners Air Quality Task Force Work Group Final Presentation Outline

May 2, 2007

Please use this draft outline for discussion within the work groups at the May 2007 meeting. Work groups will select two members (not work group coordinators) to present an overview of the work group's process, work and products at the final Task Force meeting to be held in November. These informal presentations are intended to give each work group the opportunity to showcase the group's accomplishments and to learn about and celebrate the other work groups.

Feel free to add to or adjust this outline to suit the particular needs/accomplishments of the work group.

Each work group pair of presenters will have approximately 10 minutes for their presentation.

- I. Introduction
 - a. Which work group
 - b. Ask all participants to stand
 - c. Original Charter
 - d. Any changes to the charter

- II. Summary of Accomplishment
 - a. Mitigation Options Discussed/Written
 - b. Analysis Conducted
 - c. Presentations Held

- III. Conclusion
 - a. Learning/Findings
 - b. Ideas/Suggestions for the Future