

**Utility Operator Certification Advisory Board**  
**Approved**  
**Minutes of Project Meeting**  
**June 19, 2008**

***Present:***

Cindy Huntsman, Miguel De La Cruz, Kit Roush, Eric Hall

***Introductions:***

Susan Maupin NMRW, Matt Holmes NMRW, Robert Gott NMSU, Bill Harrilson, City of Hobbs, Mike Coffman UOC

***I. & II. Review & Approval of Agenda:***

Ms. Huntsman purposed to review the agenda. Ms. Huntsman asked for any other comments on the Agenda. Ms. Huntsman asked for a motion. Motion made by Mr. Roush, Seconded by Mr. Hall, Motion passed.

***III. Review & Approval of Past Minutes***

Ms. Huntsman asked for the review and approval of the January 24, 2008, and March 27, 2008 minutes. Ms. Huntsman asked for a motion. Mr. Roush made a motion to accept both sets of minutes. Mr. Hall seconded the motion, motion passed. .

***IV. Review and discussion of WQCC Minimum # of Operators***

Mr. Roush explained that the NMML requested that the Board meet with them and review the proposed Minimum # of Certified Operator criteria. Mr. Roush explained that the groups would then shoot for October for the hearing in front of the WQCC. Mr. Roush explained that two members of the board have met twice with the group and felt that progress is being made. Some of the Items being discussed is population for water and design for wastewater. Another part of the regulations is to be more definitive of what NMED would look at when defining minimum # of operators. Mr. Roush felt that this is a positive relationship and that a conclusion to this purposed rule is with in site. Mr. Roush asked if there were any questions. Mr. Roush asked if there were any questions. Mr. Robert Gott with NMSU WUTAP asked if these meeting were just for the NMML. Mr. Roush stated that it was not and if any other stakeholder wanted to attend was welcomed.

***V. New Mexico Drinking Water Bureau***

Ms. Violette Valerio-Hirschfeld was absent and there was no report.

**VI. *New Mexico UOC Program Review***

Mr. Coffman explained to the Board that due to staff decreased in 2009, the program is looking at cutting back on examination sessions. Currently, the program provides 11 sessions per year, Mr. Coffman explained that the program mostly provide 5 to 6 sessions in 2009. Mr. Coffman asked the Board for their input on this matter. Mr. Coffman explained that the program functionality is good. We are also planning on providing the 3 WW lab examinations by the end of the summer. Mr. Holmes with NMRW had a concern cutting the examinations but is supportive of the programs functions.

**VII. *Wastewater 3 and 4 Need to know Criteria Review:***

Mr. Coffman explained that it was time to review the Criteria for the level 3 and 4. Mr Coffman asked the Board was there changes to the Need to Know criteria or changes to the amount of question dealing with more advanced technologies in the upper level exams? Mr. Roush stated that he thought the Board needed to make the exams more advanced for the higher levels. Mr. Coffman stated that he would pull the exam category document for the Board to review. The Boards concerns were that the exams are up to date with the new technologies. There was lots of discussions about the exams and what technologies needs to be in on the exams.

**VIII. *New Fee Charge for duplicate certificates and ID Cards***

Mr. Coffman asked the Board if they would consider charging for duplication of certificates and ID Cards. Mr. Coffman gave many reasons including material and time involved in producing duplicates. Currently the program does not charge for duplicates. Mr. Coffman explained that the entire program is just trying to cover cost of duplication. The Board discussed the issue. A motion was made by Mr. Roush to review the cost of duplicating ID cards and certificate. This information will be reviewed at the next meeting. The motion was seconded by Mr. Cruz, A vote was taken, The motion passed unanimously.

**IX. *Other Business***

The next meeting was set on September 11, 2008 in Albuquerque at the District Office @ 9:00am. Ms Huntsman asked for a motion to adjourn. Mr. Roush made the motion to adjourn; Mr. Cruz seconded the motion. The meeting adjourned at 11:17 am.